

Activity	Employee	Phone	Email
<b>NON-SPONSORED FUNDS SET-UP/MONITORING</b>			
Faculty Startup Funds/Endowments	Devon Losada	X65633	<a href="mailto:dlosada@seas.harvard.edu">dlosada@seas.harvard.edu</a>
UD Funds/Current Use Gifts	Leslie King	X62770	<a href="mailto:lking@seas.harvard.edu">lking@seas.harvard.edu</a>
<b>SYSTEM ACCESS</b>			
Financial Systems Access – Oracle, GMAS, OBI, PI Dashboard	Leslie King, Devon Losada	X62770 X65633	<a href="mailto:lking@seas.harvard.edu">lking@seas.harvard.edu</a> <a href="mailto:dlosada@seas.harvard.edu">dlosada@seas.harvard.edu</a>
<b>OTHER</b>			
Accounts Receivable – Billing	Leslie King	X62770	<a href="mailto:lking@seas.harvard.edu">lking@seas.harvard.edu</a>
Fixed Assets – Equipment	Connor Crowley		<a href="mailto:sciequip@fas.harvard.edu">sciequip@fas.harvard.edu</a>
Fixed Assets - AP Adjustments	Tim Loftus	X64407	<a href="mailto:tloftus@seas.harvard.edu">tloftus@seas.harvard.edu</a>
Contracts	Devon Losada	X65633	<a href="mailto:dlosada@seas.harvard.edu">dlosada@seas.harvard.edu</a>
Faculty Onboarding, Payroll, and Financial Management			
Accounting Policies & Processes	Leslie King, Devon Losada, Tim Loftus	X62770 X65633 X64407	<a href="mailto:lking@seas.harvard.edu">lking@seas.harvard.edu</a> <a href="mailto:dlosada@seas.harvard.edu">dlosada@seas.harvard.edu</a> <a href="mailto:tloftus@seas.harvard.edu">tloftus@seas.harvard.edu</a>
Journal Entries for 00000 (root) strings Journal Entries ≥ \$50,000 Intertub Journal Entries (Backups)	Leslie King, Devon Losada, Tim Loftus	X62770 X65633 X64407	<a href="mailto:lking@seas.harvard.edu">lking@seas.harvard.edu</a> <a href="mailto:dlosada@seas.harvard.edu">dlosada@seas.harvard.edu</a> <a href="mailto:tloftus@seas.harvard.edu">tloftus@seas.harvard.edu</a>

ACCOUNTING TEAM